

THE GILDER LEHRMAN  
INSTITUTE of AMERICAN HISTORY  
**LIBRARY AFFILIATE PROGRAM GRANT**

**Application for a grant to host student-focused American history programs**

*Application receipt deadline: Sep. 15, 2017      Notification: Oct. 2, 2017*

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The Gilder Lehrman Institute of American History will award up to six grants each cycle to libraries for K–12 student-focused programs on American history themes or topics.

Each site is selected by competitive application and will be awarded a grant of \$400 to plan student-focused American history programming. Programming must take place between November 1, 2017 and May 1, 2018.

Only libraries that are members of the Gilder Lehrman Library Affiliate Program are eligible to apply for this grant. Membership in the Library Affiliate Program is free and is open to all public and academic libraries. For information, visit <https://www.gilderlehrman.org/programs-exhibitions/library-affiliate-program>.

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**Grant Components**

**Programming Guidelines**

Libraries chosen to host programming will:

- Present a program or series of programs focusing on American history topics or themes for K–12/Young Adult audiences. These programs must be free and open to the public.
- Provide a final report to the Gilder Lehrman Institute by the set deadline.
- Appoint one staff member as the program coordinator. This staff member is not required to be the same as the library's Library Affiliate Program coordinator.

**Selection Criteria**

- Well thought out ideas and plans for a public program or series of public programs on American history topics that will focus on engaging student-age audiences.
- Evidence of the library's ability to reach student-age audiences and market the program or programs effectively.
- Commitment of staff time required for development of programming.

**Selected Libraries Will Receive**

- A site support notebook with suggestions for programming and more
- Programming support

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**Institution Information**

Institution: \_\_\_\_\_

Address: \_\_\_\_\_  
                     *Street Address Line 1*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ *City* \_\_\_\_\_ *State* \_\_\_\_\_ *ZIP Code*

Phone: (    ) -        Fax: (    ) -        Web site: \_\_\_\_\_

Size of Service Population: \_\_\_\_\_ Total Budget (main and branches): \$ \_\_\_\_\_

**Program Coordinator Information**

Name: \_\_\_\_\_  
                     *Last*                                      *First*                                      *Middle*                                      *Suffix*

Title: \_\_\_\_\_

Phone: (    ) -        Fax: (    ) -        Email: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ *Name (Type or print)*                                      *Signature*                                      *Date*

**Director Information - Leave blank if same as above.**

Name : \_\_\_\_\_  
                     *Last*                                      *First*                                      *Middle*                                      *Suffix*

Title: \_\_\_\_\_

Phone: (    ) -        Fax: (    ) -        Email: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ *Name (Type or print)*                                      *Signature*                                      *Date*

Please email the completed application with the subject line "Library Affiliate Program Grant" to the Library Affiliates email at [libraryaffiliates@gilderlehrman.org](mailto:libraryaffiliates@gilderlehrman.org).

**NOTE: Applications must be received by September 15, 2017. Faxed, late, and/or incomplete applications will not be accepted.**  
 For questions, contact [libraryaffiliates@gilderlehrman.org](mailto:libraryaffiliates@gilderlehrman.org).

**Application Questions**

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**Please respond to the following questions using no more than two pages total. Please number each question on your response sheets.**

1. Why would your institution like to host student-focused American history programming?
2. Please describe unique collections and local resources related to American history, and other organizations that will support this programming (collaboration with schools or other libraries is encouraged).
3. Please describe the program or programming series that your library plans to host.
4. Describe the student-age audience you will target and how you will publicize the program or programs.
5. What is the scope of your current student-focused programming and outreach to schools?

Thank you for your application.